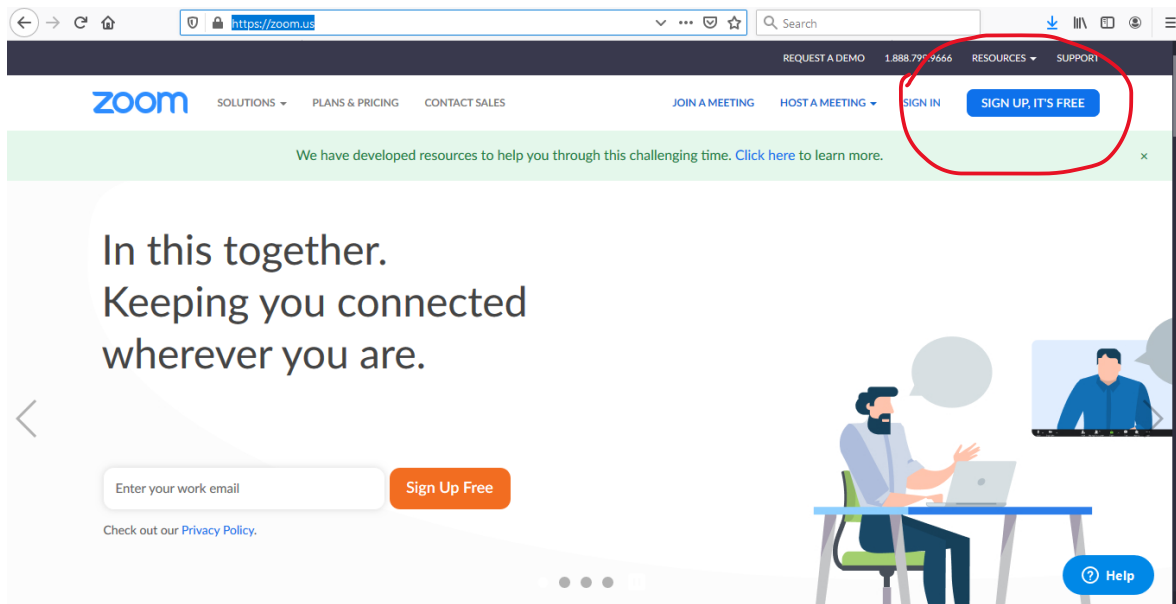


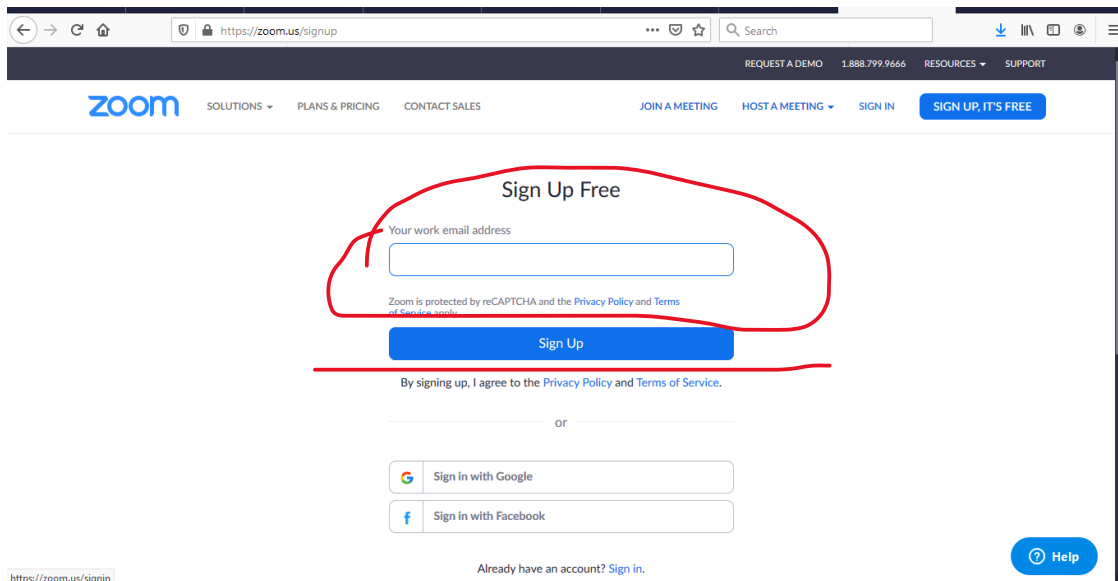
How to create a Zoom account to host your own video conference

Go to <https://zoom.us/>

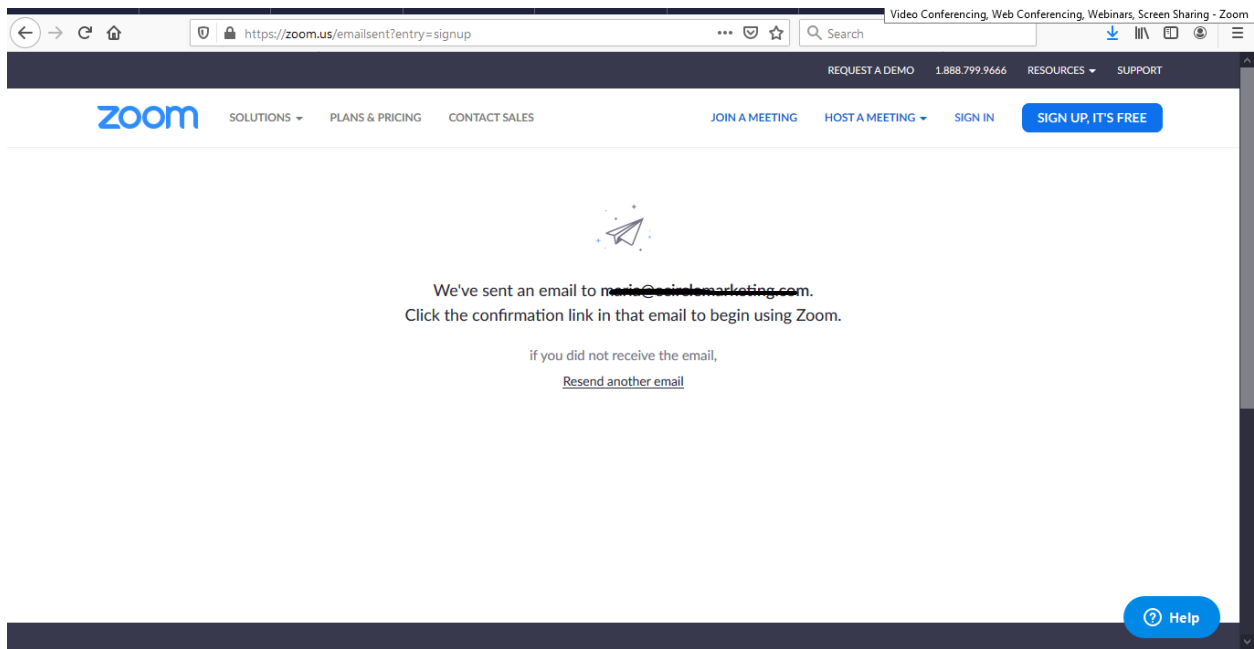
Click on Sign up, it's free



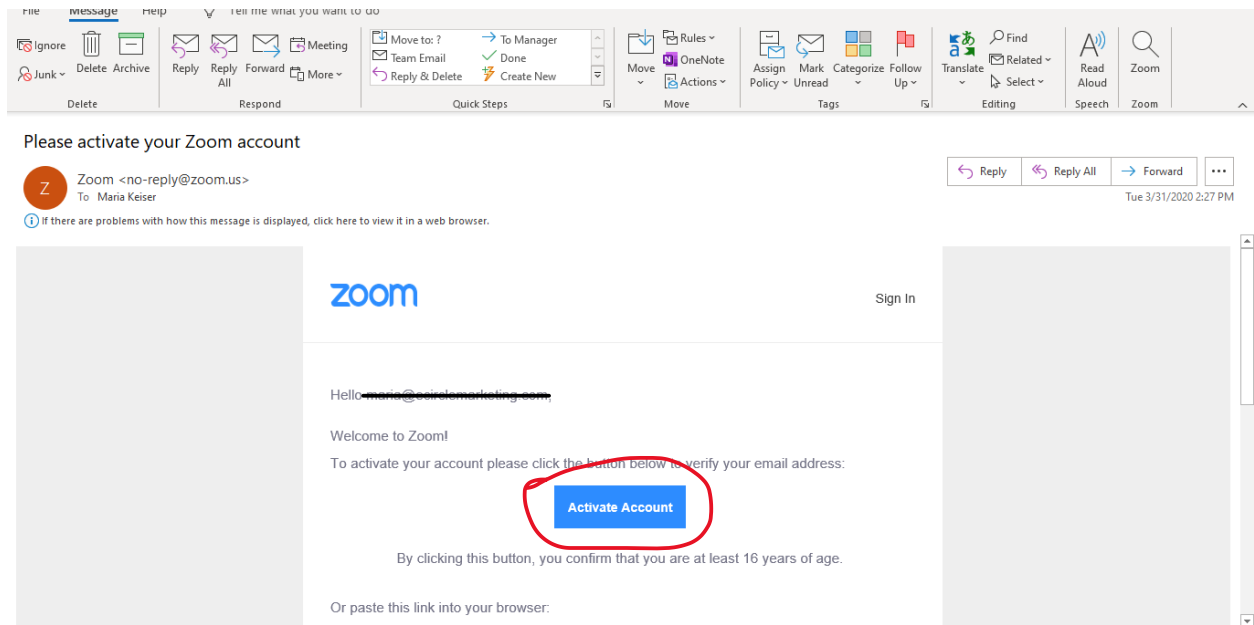
Type in your email address, then hit sign up



After you hit submit it will go to this screen



Go to your email. The email allows you to activate your account. Click Activate your account



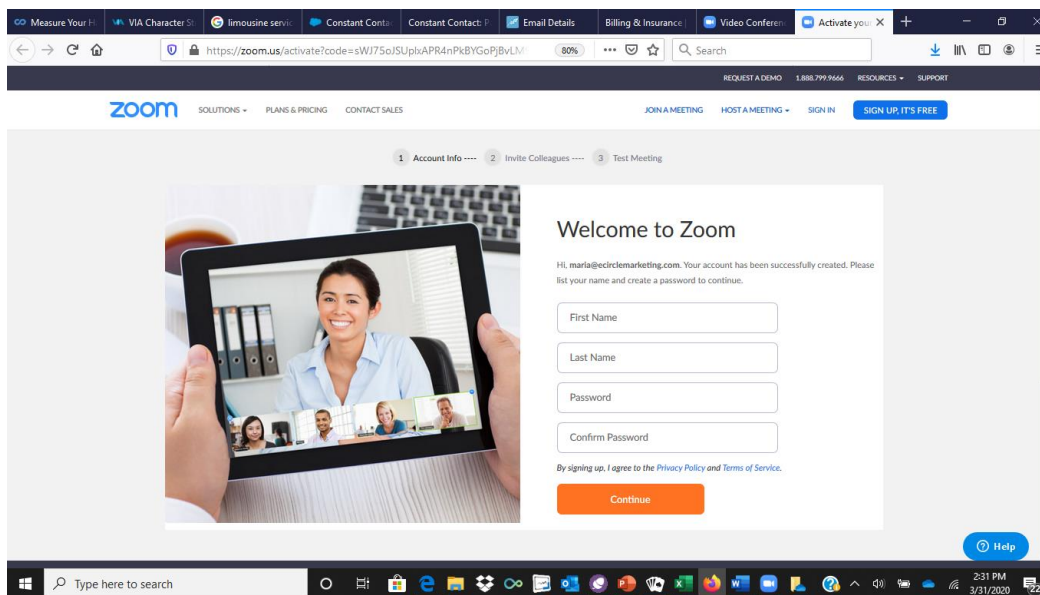
It will bring you to this screen where you will fill out your name and create your password.

Your Password must:

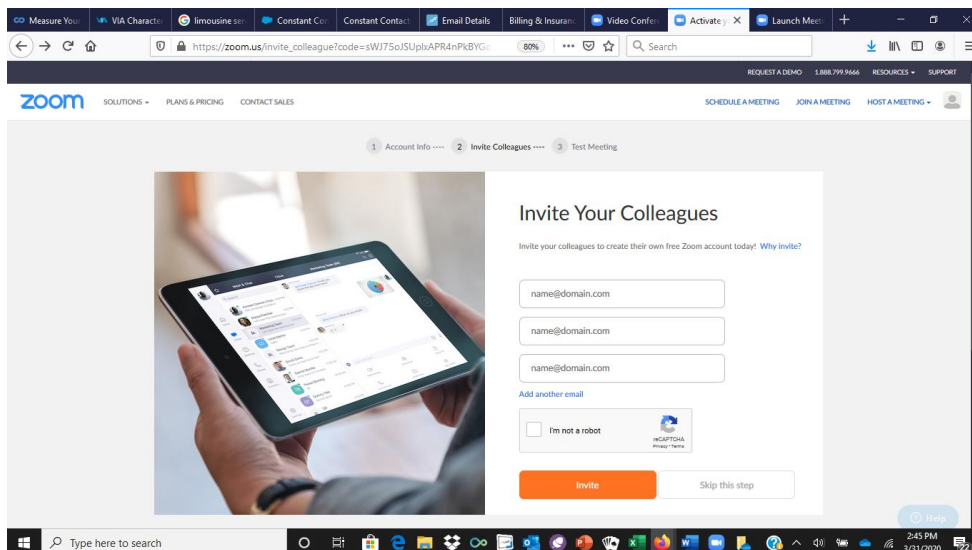
- Have at least 8 characters
- Have at least 1 letter (a, b, c...)
- Have at least 1 number (1, 2, 3...)
- Include both Upper case and Lower case characters

Password cannot:

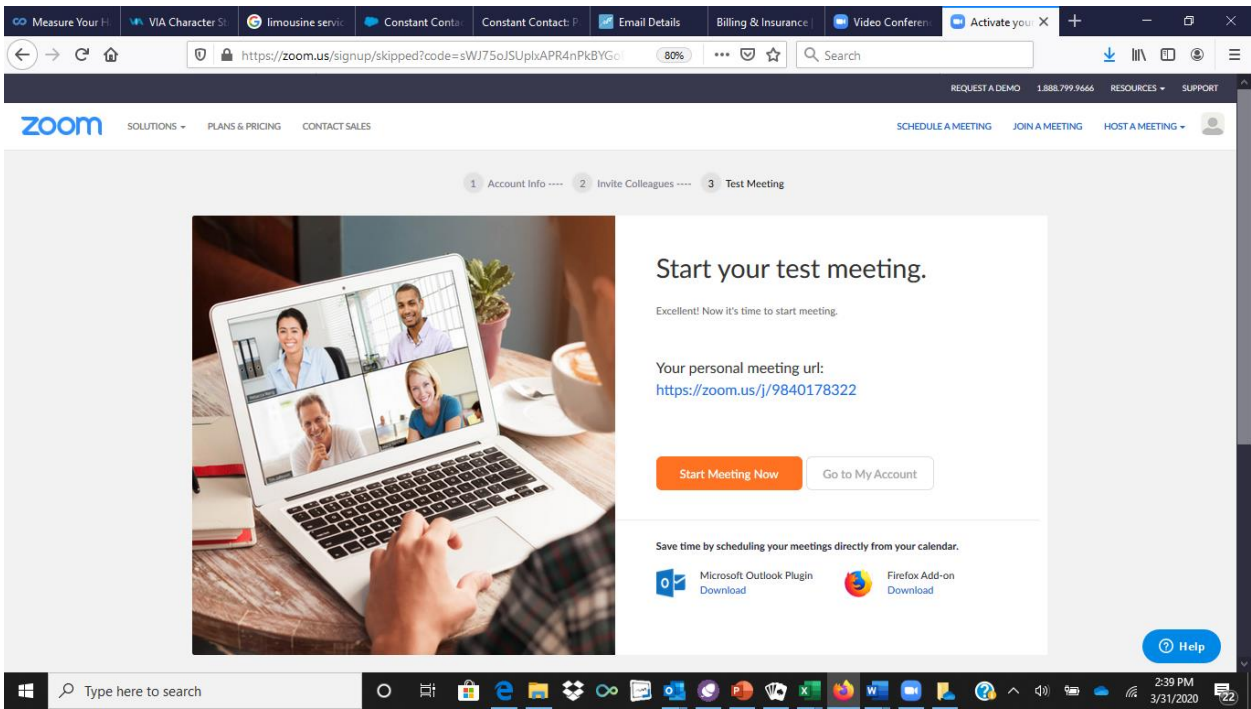
- Contain only one character (11111111 or aaaaaaaa)
- Contain only consecutive characters (12345678 or abcdefgh)



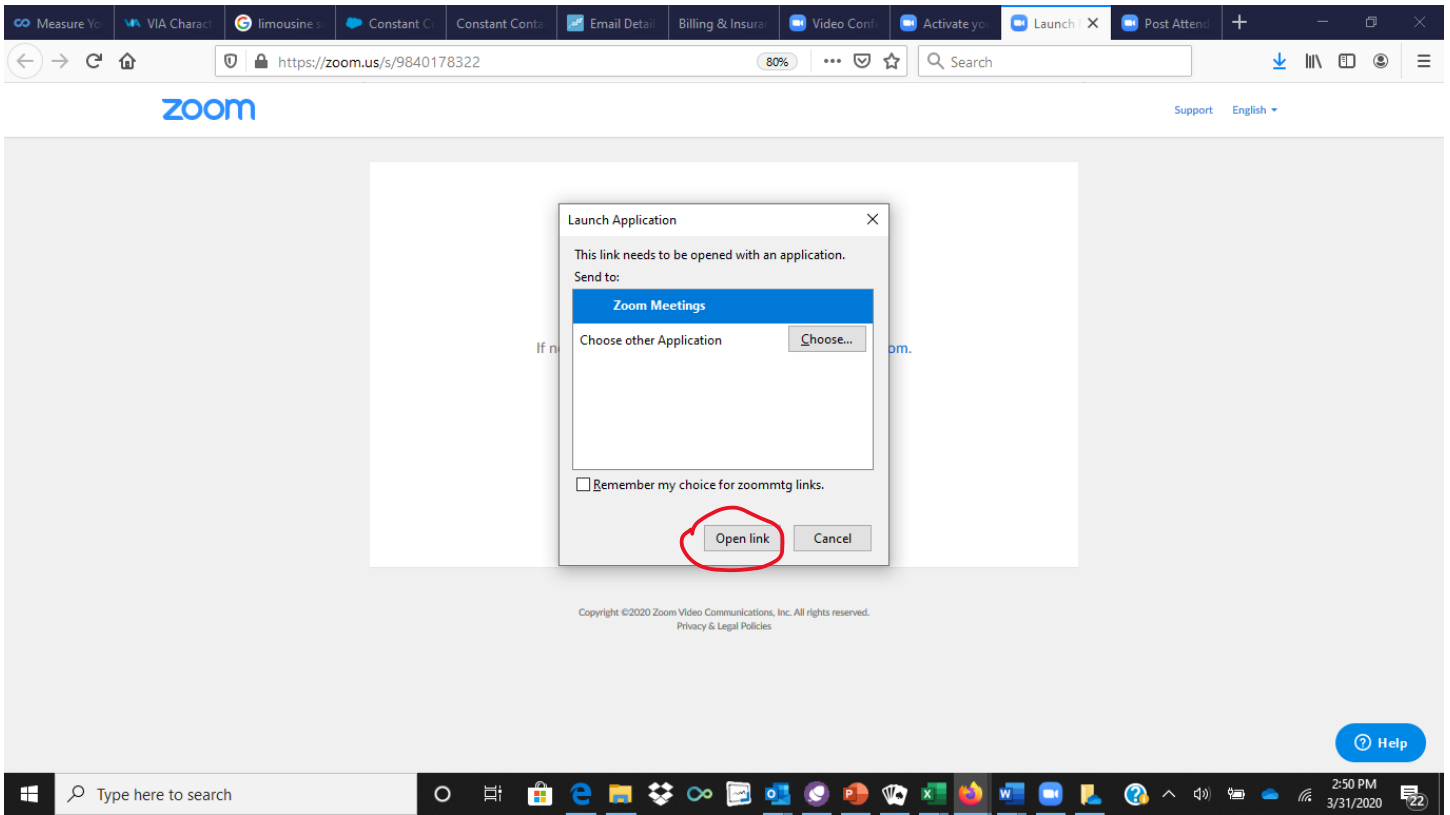
Skip this step, unless you want to invite people to create an account



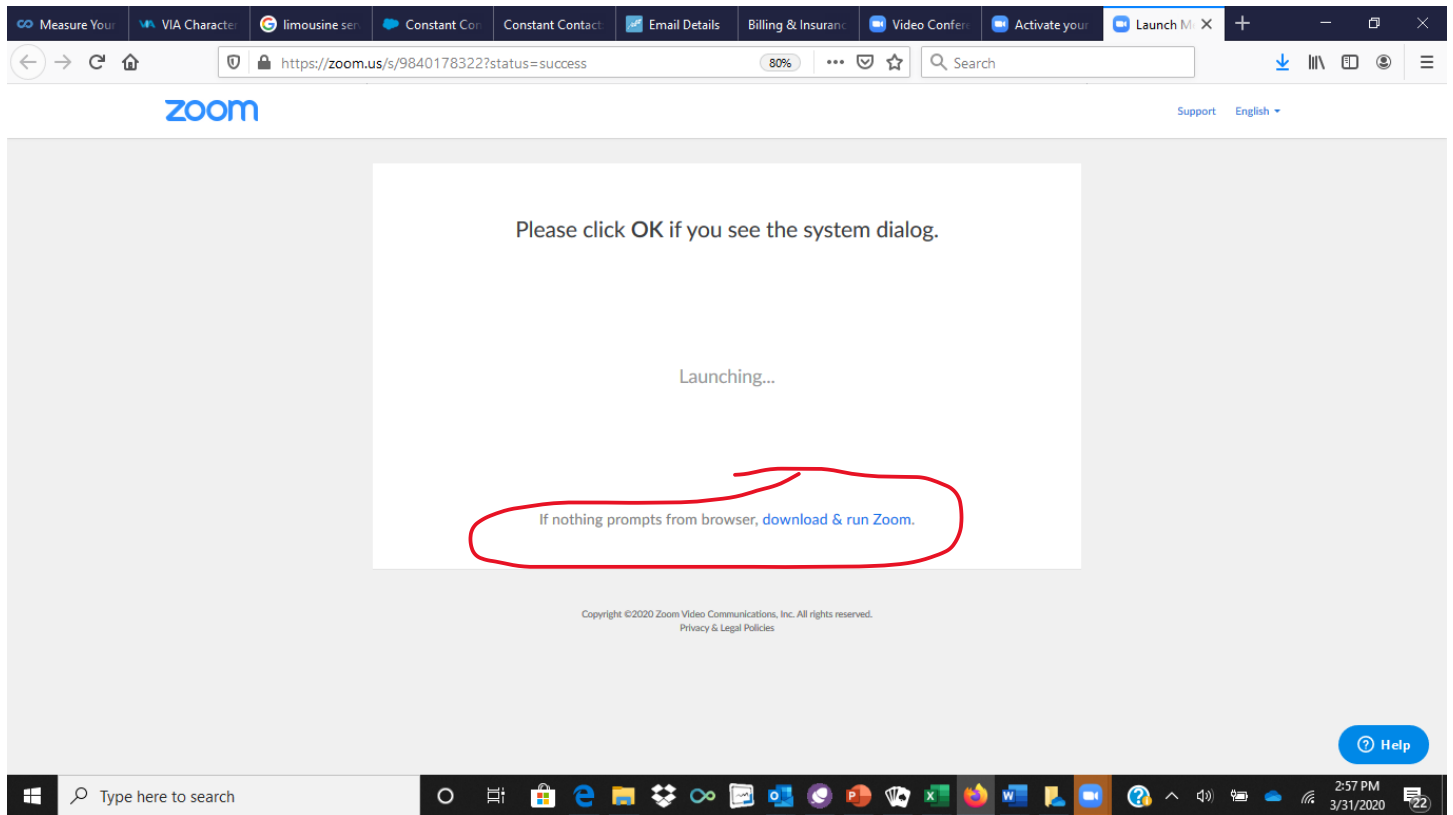
The next screen will provide you with your zoom credentials



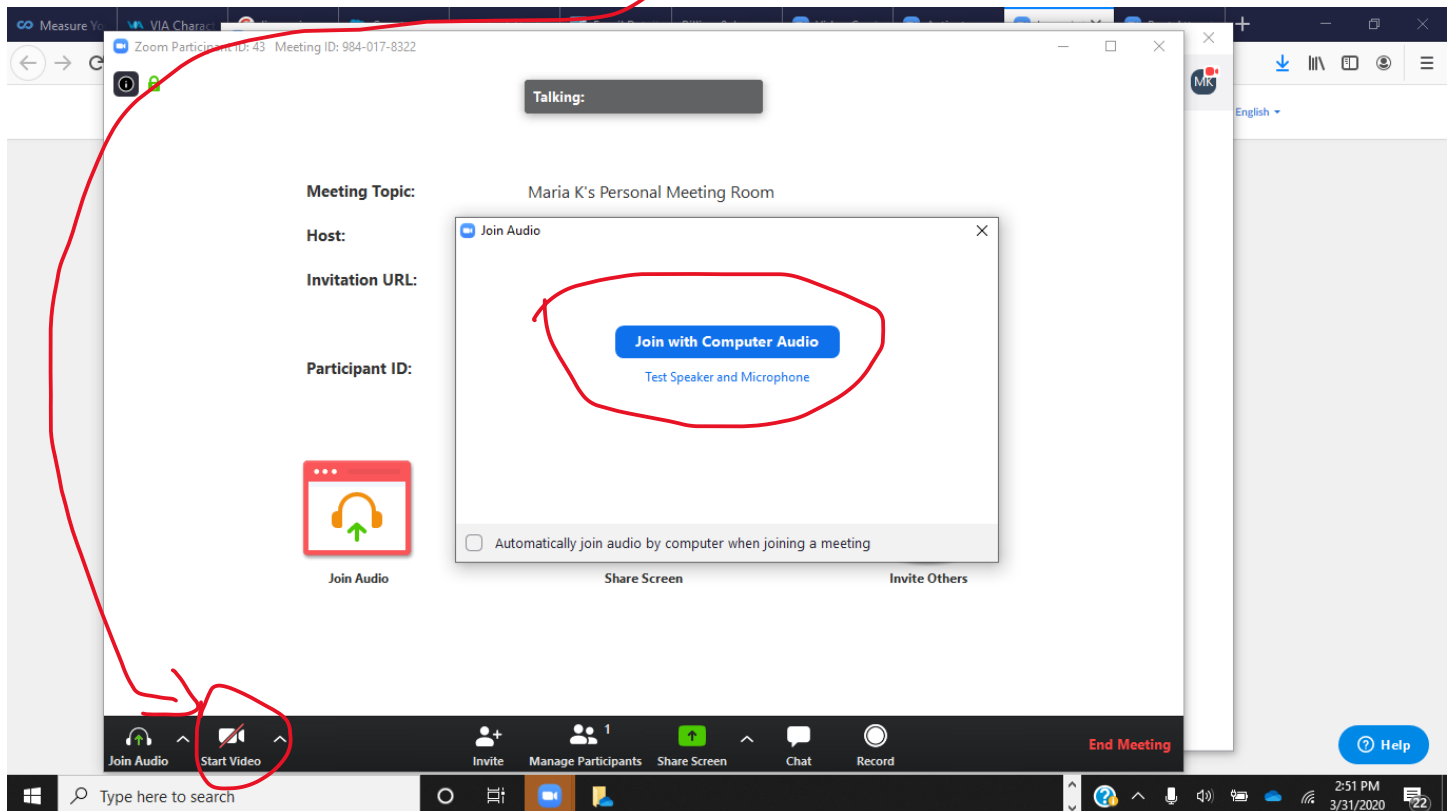
When you click start a meeting, or type in your personal meeting url. It will bring you to this screen. Click open link



First time users may have to download zoom. Click download and run zoom

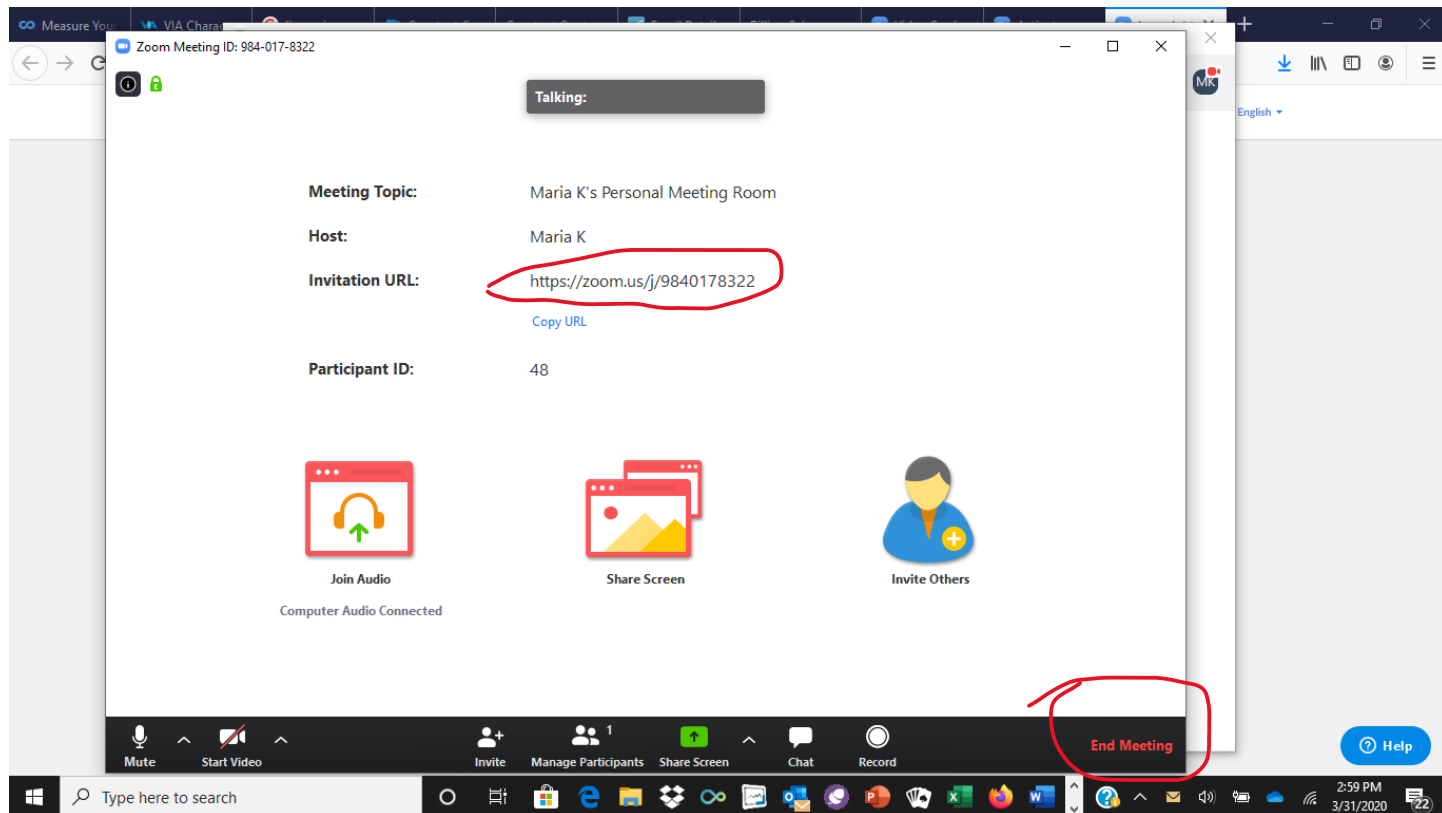


Once the program has downloaded. You should be all set. Choose join with computer audio. If you want it to be a video meeting. Click Start video in the bottom left hand corner of the screen.



To invite others to participate in the meeting send them your personal meeting url, or the invitation url.

To end the meeting click end meeting in the bottom right hand of the screen.



Feel free to contact me with any additional questions.



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